

# Art Walk Porty – Volunteer Role Description

**Art Walk Porty (AWP)** is an annual arts festival held along Edinburgh's coastline each September bringing together an eclectic programme of contemporary art, with an interwoven walking, participatory & live arts programme, alongside the creative community of Portobello artists. This year's festival SALT takes place 1-11 September 2022 as well as the exhibition 'Peripheri' 13-27 August.

## What is an AWP Volunteer?

Volunteers at Art Walk Porty help deliver and support a variety of different events over the AWP festival from setting up events and activities to invigilating exhibitions. It's a great way to get involved in the local community. We have a variety of roles and shifts you can sign up to, even if you don't have the time to make a regular commitment.

## What's in it for you?

- Become part of a unique contemporary arts project set in a vibrant seaside community
- Personal invitation to launch and closing events
- Meet people, make new friends and enjoy new experiences
- Receive free Branded Art Walk Porty merchandise
- Make a real difference to the enjoyment for all those taking part and visiting
- Receive support from a dedicated team and named contact person

## What's involved?

- **Exhibition Guide** - Providing a warm, friendly welcome to all visitors as the public face of Art Walk Porty; invigilation of exhibitions, sitting in the gallery space at the Hub; providing general AWP information; answering any questions and encouraging people to get involved in the events/activities.
- **Hands on Support Volunteer** - Helping to prepare for the event and clear up afterwards – this might involve moving materials and equipment for exhibitions, installations and events; moving Art Carts, tables and chairs; some tech experience useful, as well as use of car or van (though not essential); help with setting up indoor and outdoor installations, putting up/taking down information and signage, setting up displays and activities under the direction of artist. This role will be physically demanding and you may be on your feet for 2-3 hours at a time.
- **Event Steward** - Crowd management at events and performances, mostly outdoors, helping to set up events, organising seating, handing out information. This role will sometimes be physically demanding and you may be on your feet for 2-3 hours.
- **Promotions Volunteer** - giving out maps before and during AWP; use of Cargo Bike during AWP weekends to distribute publicity; getting visitors to feed back on the event by filling in comment cards or questionnaires; approaching and interacting with the public. This role will largely be outdoors and sometimes physically demanding. You may be on your feet for 2-3 hours.

**These roles will suit people who** have a friendly and enthusiastic manner and would enjoy working with local artists and people from the wider community. No experience is necessary, just lots of enthusiasm and a 'hands on' approach.

## Extra information

<b>Location</b>	Portobello
<b>Time commitment</b>	2-3 hours per shift. 1-11 September, Thursday-Sunday, mornings, afternoons and some evenings. 13-27 August, Thursday-Saturday, mornings and afternoons. We would hope that volunteers commit to a minimum of 3 x 2 hour shifts or equivalent. There is no pressure to do more than you feel comfortable doing. However we do ask for reliability and commitment.
<b>Training/Support</b>	Task specific training will be provided as you volunteer. You will also receive induction guidelines to inform and keep you safe, working in line with AWP Child and Vulnerable Adult Protection policy and AWP values. You will have a named contact person and generally we pair volunteers up so you won't be on your own.
<b>Expenses</b>	Out-of-pocket travel costs between home and volunteering will be offered
<b>Other Activities</b>	There are other activities taking place throughout the year. Please ask for more details if you want to help outside of the AWP festival
<b>Contact</b>	Ruth Bowen, Volunteer Coordinator, 07305 746965 <a href="mailto:volunteer@artwalkporty.co.uk">volunteer@artwalkporty.co.uk</a>

Art Walk Porty is volunteer-led. Without our team of volunteers we would not be able to offer this extensive programme <https://www.artwalkporty.co.uk>

***This role is purely voluntary and this arrangement is not meant to be a legally binding one or an employment contract***